



# AHW MINISTRIES CONSULTING / COACHING AGREEMENT

## FEE SCHEDULE

\$35.00 per hour to include but not limited to:

- Review of questionnaire, preparation, or research
- Review, critiquing, coaching, or editing of proposals and manuscripts, query letters etc.
- Coaching and consulting on team building and ministry leadership.
- Phone consultation—client places call
- Email correspondence
- Freelance writing
- In person—client would come to Janet's location and pay own travel expenses or pay all expenses and an agreed upon fee for Janet to go to client.
- AHW Ministries* will provide client with a detailed invoice.

## AGREEMENT

Client will pay in advance a \$280 (8 hours) retainer fee. If more time is needed, client and Janet will estimate hours. Any unused fees will be reimbursed to client. Please make checks payable to AHW Ministries or use PayPal payment payable to [ahw@sbcglobal.net](mailto:ahw@sbcglobal.net).

## QUESTIONNAIRE

*AHW Ministries* will email client a questionnaire to help assess the current situation/material and expedite the consulting process.

If the above is agreeable, please sign below and return with retainer fee to AHW Ministries

\_\_\_\_\_  
Signature and Date

\_\_\_\_\_  
Print your name